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eSchool: Online learning is one thing..... Managing it is where eSchool comes in.

ACCURATE INFORMATION AND TIMELY COMMUNICATION

By providing administrators with a fine-grain, yet user-friendly means of keeping track of student information, the eSchool management system allows a small staff to manage a large load of online student registrations.

DOZENS OF SITUATION-SPECIFIC DOCUMENT TEMPLATES

Various moments and events during a student's course may require communication, either with a counselor, or directly with a student and/or their guardian.

- In use at Plano ISD, TX, handling hundreds of registrants per year.
- Each point within the student's course progress is documented.
- Situation-specific documents can be automatically emailed, pre-populated with data.

Well before COVID-19 brought distance learning to the national forefront, Plano ISD started a department dedicated to offering online courses to PISD students, and students anywhere in Texas. Independent of whatever Learning Management System (LMS) is used for course delivery, there is a lot – a whole lot – of information that needs to be tracked and monitored during a student's progression through a course.

The eSchool system, which Steve has designed and developed, has kept track of thousands of students taking online courses through PISD. Administrators, counselors, guardians and students all need to be on the same page in order for a student's progress – or non-progress – to be tracked and actively managed so as to not let students fall through the cracks. .

Cogni Inc.

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Stuff happens – eSchool manages it

Whether it's simply logging a milestone or creating outbound emails and pre-filled documents from dozens of templates eSchool handles and tracks it.

Edit	
Registration Opened	✓
Approval Request Sent / Date:	✓ 9/3/2020
Welcome Letter Sent / Date:	✓ 9/3/2020
Payment Received / Date:	✓ 9/2/2020
Invoice Generated / Date:	
Print an Envelope to Student:	School:
Parent Welcome Package Sent:	
Registration Completed / Date:	✓ 9/3/2020
Generic email:	
Completion Correspondence Sent / Date:	
Transcript Printed and Sent / Date:	
Exported Grades From Blackboard:	
Withdrawn / Date:	
Dropped / Date:	
Failure Letter Sent / Date:	
Email Address Change Sent / Date:	
Self-Drop Email Sent / Date:	
Canceled Course / Date:	
Refund Amount:	
Refund Email Sent / Date:	
Failure/Combo Warning Sent / Date:	
Final Combo Drop Sent / Date:	
18 Week Warning Sent / Date:	
Final 18 Week Drop Sent / Date:	
Non-Pay Warning Email Sent / Date:	
Final Non-Pay Drop Sent / Date:	
Course Compl. Not-Paid Emi Sent /Date:	

SEND TEMPLATED EMAILS

A personalized email can be sent via an administrator-ediable template, pre-filled with key information for the template, including the nature of the alert, student contact info and pronouns, teacher, and about 20 other data fields.

INCLUDE TEMPLATED DOCUMENT ATTACHMENTS

Document templates can be attached to the email. In the same way, student and situation-specific data can be included in the document.

DOCUMENT TEMPLATES

Document templates include 18 week drop and warning, failure and failure warning, envelopes, completion, invoice, final drop, non-pay drop and warning, welcome letter, and transcripts for various programs.

Match teachers to formats and courses



Teachers, Classes & Registrants

Select a general task:

View Teachers/Blackboard Classes/Students

Teacher Course/Program Qualifications

Select teacher by course: All

Or select from all active teachers:

teachers for this course: make a selection

Add New Teacher

Courses and Programs that [redacted] is qualified for:

	Course	Campus Based	Off Campus	AVID	Summer School	Night School	Gains SPC	Bird-SPC
Edit Delete	English 3 Semester 1	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Edit Delete	English 3 Semester 2	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Edit Delete	English 4 Semester 1	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Customizeable email and document templates

Email subject: Plano ISD eSchool: [program] - [course] - Registration ID [regID]

Message Body: [Save] [Cancel]

Possible data fields you can insert here or in subject area:

[fname]
[course]
[email]
[teacher]
[teacheremail]
[course]
[His/Her]
[his/her]
[program]
[finalgrade]
[He/She]
[he/she]
[salutation]
[datetoday]
[PISD ID]
[regdate]
[regID]
[parentname]
[parentemail]
[contactname]
[contactemail]
[refundamount]
[credit_recovery_course]
[platform]

Formats B I

(Some browsers do not show or allow the opening of e-mail attachments. Please download and save the attachment/s. Then open them directly from your desktop or drive.)

[fname] [lname] has been sent a drop warning notice for [his/her] eSchool [course] course. Attached is the letter that is being mailed to [his/her] parents. Thank you. Help Desk (for technical problems you may have encountered): [redacted] M-F: 8:00 a.m. to 5:00 p.m. [redacted] M-F: 5:00 p.m. to 9:00 p.m. [redacted] Sat-Sun: 2:00p.m. to 6:00 p.m. Helpdesk Email: [redacted]

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